City of Terrell, TX

P.O. Box 142676, Irving, TX 75014, Phone: 1-888-902-7876

ALARM PERMIT APPLICATION

Please type or print in BLOCK CAPITAL LETTERS clearly inside the box. **(Please print)**

Alarm Type: ☐ Residential ☐ Commercial

Ownership Type (if Commercial): ☐ Franchise ☐ Corporate Owned ☐ Govt Entity ☐ Tier 1 ☐ Tier 2 ☐ Burglary ☐ Fire

Name of Registration Holder:

Business Name:

Name of responsible party:

Alarm Location:
(Include Building/Apt #)
(Include Suite or Unit #)

City: State: Zip:

Billing Address:
(if different)

City: State: Zip:

Enroll to Go Paperless: ☐ (If enrolled, you opt for email notifications and you will no longer receive notifications by USPS. If not enrolled, you agree to receive notifications by USPS.)

Email Address:
(If enrolled to Go Paperless, valid email address is mandatory.)

Home Phone: Cell Phone:

Office Phone:

EMERGENCY CONTACTS

Name:

Phone #1: Phone #2:

Name:

Phone #1: Phone #2:

SPECIAL CONDITIONS

In order to ensure the safety of our officers, the public and to enable the Terrell Police Department to better protect your property, please provide information regarding potentially hazardous circumstances (i.e. guard animals, hazardous substances, etc.)

Comment:

ALARM INSTALLATION DETAILS

Alarm Installation Date: / / Phone #:

Alarm Installation Company:

Address:

Monitoring Company:
(if different)

Address:

Phone #:

PLEASE READ THE FOLLOWING AND SIGN:

This is to certify that as the applying principal, my immediate family, tenants, or employees who have access to the protected premises have been given training which includes procedures and practices to follow in the event that the alarm system is accidentally activated, I also acknowledge that the installation company left me a set of written instructions for the alarm system, including written guidelines on how to avoid false alarms. The Police response may be influenced by factors including, but not limited to, the availability of officers, priority calls, traffic conditions, emergency conditions and staffing levels.

Signature: (Owner) _____ Date: / /

In accordance with the City of Terrell, TX Ordinance No. 3055, if you have an active alarm system in the City of Terrell, Texas, it must be registered with the City of Terrell separately. The fee for an alarm registration/renewal and false alarms is set forth below and shall be paid by the alarm user.

Registration/ Annual Renewal Fees:

a) $ 50.00 for Tier 1 Residential
b) $ 50.00 for Tier 1 Commercial
c) $ 100.00 for Tier 2 Residential
d) $ 200.00 for Tier 2 Commercial

Burglary False Alarm

- 1st false alarm: $0.00
- 2nd false alarm: $0.00
- 3rd false alarm: $0.00
- 4th false alarm: $100.00
- 5th false alarm: $100.00
- 6th false alarm: $150.00
- 7th false alarm: $150.00
- 8th false alarm and above: $200.00

Fire False Alarm

- 1st false alarm: $0.00
- 2nd false alarm: $0.00
- 3rd false alarm and above: $200.00

For Customer Service Call: 1-888-902-7876
Mail this form and payment to:
City of Terrell False Alarm Reduction Program
P.O. BOX 142676, IRVING, TX 75014