HARRIS COUNTY ALARM DETAIL
9418 Jensen Drive, Suite A
Houston, TX 77093
713-755-4600
www.hcsoalarmpermit.com

DEPARTMENT USE ONLY
Permit Number: _____
Issue Date: _____

ALARM SYSTEM PERMIT APPLICATION.

PERMIT MUST BE ISSUED BEFORE ALARM SYSTEM IS ACTIVATED TO AVOID FEES AND/OR FINES
All incomplete/illegible applications OR applications received without permit fee will be returned

PERMIT FEES:

$40.00: Permit Fee for a **RESIDENTIAL ALARM SITE.**
$100.00: Permit Fee for a **BUSINESS ALARM SITE.**
Permit fees for government offices OR residential permit holders who are at least sixty-five (65) years of age shall not be required.

LOCATION INFORMATION:

NAME OF PERSON OR BUSINESS: _____

ADDRESS: _____
(Where alarm system will be operated) Street Address Apt/Condo/Suite # City/State Zip Code

E-MAIL ADDRESS: _____

MAILING/BILLING ADDRESS: _____
(If different than address above) Street Address / PO Box Apt/Condo/Suite # City/State Zip Code

TELEPHONE NUMBERS: Home (___)_____ Work (___)_____ Mobile (___)_____

TYPE OF LOCATION: ___ HOUSE ___APT ___BUSINESS ___ (OTHER) _____

ALARM MONITORING COMPANY: _____ (___) _____ _____
Name Telephone Number License #

Are you applying for Security Alarm Permit Only, a Fire Alarm Permit Only, or a Security & Fire Alarm Permit?

☐ **SECURITY PERMIT** ☐ **FIRE PERMIT** ☐ **SECURITY & FIRE PERMIT**

PERMIT APPLICANT: (Individual Making Application)

NAME: _____ DRIVER LICENSE/IDENTIFICATION #_____ STATE: ____

If applying for a permit under the Senior Exemption, please provide your date of birth: _____

TAX ID # (Businesses Only) _____

CONTACTS: Please list below (2) **LOCAL** emergency contacts, other than the intended permit holder or alarm company, that are willing and able to respond WITHIN ONE (1) HOUR to grant access, secure the property or deactivate the alarm system if the owner/occupant cannot be contacted.

NAME OF CONTACT #1: _____ HOME #: (___) _____ OTHER #: (___) _____

NAME OF CONTACT #2: _____ HOME #: (___) _____ OTHER #: (___) _____

The Applicant/intended Permit Holder acknowledges and represents that all outstanding fees, fines, charges, cost and/or court judgments relating to the Revised Rules Governing the Regulation of Alarm Systems within Harris County, Texas and owed to Harris County have been paid or satisfied. Please note that Harris County has rules, policies and procedures that are not specified on this application.
The Applicant/intended Permit Holder acknowledges and authorizes that information contained in the alarm records of the Alarm Detail may be given to applicant's alarm company (for the purpose of the reduction of false alarms).
The Applicant/intended Permit Holder affirms that he/she has read this application, and that all information herein is true and correct to the best of his/her knowledge. This application may be denied, or permit revoked, for false or misleading information, and that the Applicant, if other than the intended permit holder, certifies herein that he/she is authorized to act for the intended permit holder.
THE APPLICANT/INTENDED PERMIT HOLDER FURTHER ACKNOWLEDGES THAT HE/SHE HAS READ AND UNDERSTANDS THE INFORMATION CONTAINED IN THIS APPLICATION, AS WELL AS THE TERMS AND RESPONSIBILITIES OF PERMIT(S) ISSUED.

APPLICANT SIGNATURE: _____ DATE: _____

PERMIT TERM: An alarm system permit shall be valid for a twelve (12) month period from the date of issuance as stated on the permit, and shall expire on the last day of the twelfth month. The beginning for the renewal permit term shall be the first day of the month following expiration. Failure to receive a renewal notification **does not** relieve the permit holder of the responsibility of renewing the permit on time.

EXEMPTIONS:

Senior Citizen:

An alarm system on **residential** premises occupied by a permit holder who is at least sixty-five (65) years of age shall require a permit, but no permit application fee is required. **False alarm response fees do not qualify under this exemption.**

Government Office:

An Alarm System on premises occupied by the United States Government, the State of Texas, the County of Harris, or a publicly funded school shall require a permit, but no fee is required.

CHANGE OF INFORMATION ON PERMIT APPLICATION: The permit holder has an affirmative duty to amend any information contained or attached to the permit application that has changed or is out of date, and filed with Alarm Detail within thirty (30) days of the change in information or permit information was out of date.

OPERATING AN ALARM SYSTEM WITHOUT A PERMIT FOR RESIDENTIAL AND BUSINESS WILL BE SUBJECT TO A FEE OF $420.00 FOR EACH UNPERMITTED FALSE ALARM.

With your ***ACTIVE RESIDENTIAL ALARM PERMIT***, you get ***one (1) free false alarm each permit year.***

- 2nd False Alarm = **$100.00**
- 3rd False Alarm = **$200.00**
- 4 or more False Alarms = **$420.00** ***EACH***

For all ***BUSINESSES***, regardless of permit status, the fee for each false alarm is ***$420.00***.

In addition to the fee, a citation may be issued and a fine imposed by the Justice of the Peace Court for operating an alarm system without a permit.

Payment for this application should be made by **check or money order**, payable to the HARRIS COUNTY TREASURER, and mailed or delivered in person with this completed application to:

DO NOT MAIL IN CASH

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HOUSTON, TX 77093