



ALARM PERMIT APPLICATION

(Please print)

Alarm Type: ☐ Residential ☐ Commercial

Ownership Type (if Commercial): ☐ Franchise ☐ Corporate Owned ☐ Govt Entity ☐ Burglary ☐ Fire

Name of Registration Holder:

Business Name:

Name of responsible party:

Alarm Location:
(Include Building/Apt #)
(Include Suite or Unit #)

City: State: Zip:

Billing Address:
(if different)

City: State: Zip:

Enroll to Go Paperless: ☐ (If enrolled, you opt for email notifications and you will no longer receive notifications by USPS. If not enrolled, you agree to receive notifications by USPS.)

Email Address:
(If enrolled to Go Paperless,
valid email address is mandatory.)

Home Phone: Cell Phone:

Office Phone:

EMERGENCY CONTACTS

Name:

Phone #1: Phone #2:

Name:

Phone #1: Phone #2:

SPECIAL CONDITIONS
In order to ensure the safety of our officers, the public and to enable the Baytown Police Department to better protect your property, please provide information regarding potentially hazardous circumstances (i.e. guard animals, hazardous substances, etc.)

Comment:

ALARM INSTALLATION DETAILS

Alarm Installation Date: Phone #:

Alarm Installation Company:

Address:

Monitoring Company:
(if different)

Address:

Phone #:

PLEASE READ THE FOLLOWING AND SIGN:
This is to certify that as the applying principal, my immediate family, tenants, or employees who have access to the protected premises have been given training which includes procedures and practices to follow in the event that the alarm system is accidentally activated, I also acknowledge that the installation company left me a set of written instructions for the alarm system, including written guidelines on how to avoid false alarms. The Police response may be influenced by factors including, but not limited to, the availability of officers, priority calls, traffic conditions, emergency conditions and staffing levels.

Signature: (Owner) Date:

In accordance with the City of Baytown, TX - Ordinance No. 14,422, if you have an active alarm system in the City of Baytown, Texas, it must be registered with the City of Baytown separately. The fee for an alarm registration/renewal and false alarms is set forth below and shall be paid by the alarm user.

Registration Fees:	False Alarm Fines	Fire – Residential Registered/ Unregistered location Fine Schedule	Fire – Commercial Registered/ Unregistered location Fine Schedule	For Customer Service Call: 1-855-879-6963 Mail this form and payment to: City of Baytown False Alarm Reduction Program P.O. Box 142225, Irving, TX 75039
\$15.00 for Residential \$30.00 for Commercial	1st to 3rd false alarm: \$0.00 4th to 5th false alarm: \$50.00 each 6th to 7th false alarm: \$75.00 each 8th false alarm and above: \$100.00 each	1st to 3rd false alarm: \$0.00 4th to 5th false alarm: \$50.00 each 6th to 7th false alarm: \$75.00 each 8th false alarm and above: \$100.00 each	1st to 3rd false alarm: \$0.00 4th to 5th false alarm: \$100.00 each 6th to 7th false alarm: \$200.00 each 8th false alarm and above: \$250.00 each	
Renewal Fees:				
\$10.00 for Residential \$25.00 for Commercial				